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Federation Headteacher Miss J Concannon
<http://www.knaphillfederationofschools.org.uk/>

Wednesday 31st October 2018

Year 5 Residential Trip to Hindleap Warren (Monday 20th May 2019- Wednesday 22nd May 2019)

Dear Parent/Guardian,

We are delighted to announce that Year 5 will have the opportunity to go on a fantastic residential trip to Hindleap Warren, and we can now provide you with some more information regarding this.

The cost of the trip will be approximately £205 (this may change based on numbers attending). This price covers meals, accommodation, tuition, evening activities, and travel to and from the centre. This cost does include bedding but it does not include pocket money. Children are allowed to bring a maximum of £10 spending money which is their own responsibility and should be kept in a named purse.

Initially we require a £37.50 deposit by Wednesday 14th November (paid online using Tucasi). We will need all deposits by this time in order to confirm our booking with Hindleap Warren. After this point, we cannot guarantee that your child will be able to come on this trip. Please use the 'Consent' box on the Tucasi payment page to give permission for your child to take part in this trip. If you do not wish for your child to take part in the trip, please indicate this in the 'Consent Notes' section so that all children are accounted for. If you require any financial assistance for this trip, please make an appointment to speak to a member of the Senior Leadership Team via the School Office.

Meeting

On Thursday 8th November at 3.20pm there will be a meeting in 5L to discuss the trip and any questions that you may have. If you are unable to make the meeting, the PowerPoint will be added to the school website.

Payments

Wednesday 14th November 2018 - £37.50 deposit (non-refundable)

Friday 8th February 2019 - £80

Monday 1st April 2019 – Final payment (to be confirmed based on numbers)



Cancellations

If for any reason your child should no longer be able to attend the trip, please note that the following cancellation charges will apply:

- All of the £37.50 deposit will be lost in the event of any cancellation
- 12 – 9 weeks prior to residential 50%
- 8 – 4 weeks prior to residential 75%
- 30 days or less prior to residential 100%

Adult Helpers

To enable the trip to go ahead, we are kindly asking for parent volunteers who would be willing to come with us. The trip is free to adult volunteers and is great fun! If you would like to be a parent helper, please indicate this in the 'Trip Specific Notes' box on Tucasi. Each parent, who joins us on this trip, will need to undertake a DBS check.

This is a brilliant trip and an excellent opportunity for the children and we hope to have many of them joining us.

Please do not hesitate to contact us again if you have further queries regarding this exciting residential visit.

Yours sincerely,

Miss Law
Year 5 Leader

Mr Alderton

Miss Ring

