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Federation Headteacher Miss J Concannon
<http://www.knaphillfederationofschools.org.uk/>

Monday 15th October 2018

Year 4 Residential Trip to PGL Liddington (Wednesday 1st May 2019- Friday 3rd May 2019)

Dear Parent/Guardian,

We are delighted to inform you that Year 4 will once again have the opportunity to take part in a fantastic residential visit to PGL Liddington and are pleased to provide you with some more information.

The cost of the trip will be approximately £270 (although this may change based on the number of children attending). This price covers meals, accommodation, tuition, evening activities, and travel to and from the centre. This cost does not include bedding or pocket money. Children are allowed to bring a maximum of £10 spending money which is their own responsibility and should be kept in a named purse.

Initially we require a £30 deposit by Monday 5th November 2018 (paid online using Tucasi). We will need all deposits by this time in order to confirm our booking with PGL. After this point, we cannot guarantee that your child will be able to come on this trip.

Payments:

Monday 5th November 2018- £30 (initial, non-refundable deposit)

Monday 14th January 2019- £50 (interim payment)

Monday 25th February 2019 – Final payment (to be confirmed, based on numbers).

If you require any financial assistance for this trip, please make an appointment to speak to a member of the Senior Leadership Team via the School Office.

Cancellations:

Cancellations are subject to the terms and conditions which are set out by PGL. More specific information regarding cancellation charges can be found on the website www.pgl.co.uk.

Adult Helpers:

To enable the trip to go ahead, we are kindly asking for parent volunteers who would be willing to come with us. The trip is free to adult volunteers and is great fun! If you would like to come along, please write your name on the slip below. A Disclosure and Barring Service check will have to be made on each parent we take.

Please complete the slip below by Monday 5th November to let us know whether your child would like to attend or not, to ensure all children are accounted for.



We will be holding a meeting for parents to give further details about the trip at 3:30pm on Monday 29th October, and this information will be made available on the school's website. In the meantime, if you want to find out more about the activities on offer, please look at the website for the centre, which can be found at: <http://www.pgl.co.uk/en-gb/school-trips/primary-schools/centres/liddington>.

This is an excellent opportunity for the children and we hope that many of them will be able to join us on this brilliant trip. If for any reason your child is unable to attend, please be reassured that there will be a varied programme of fun activities taking place in school for the duration of the trip.

Please do not hesitate to contact us if you have further queries regarding this residential visit.

Yours sincerely,

Mrs Evans
Year Leader

Mrs Jordan

Miss Barrett

Knaphill School

Year 4 Visit to PGL Liddington

Wednesday 1st May 2019 - Friday 3rd May 2019

I would like my child _____ in class _____ to take part in the residential trip and **will pay a deposit of £30 (non-refundable) using Tucasi by Monday 5th November.**

I would like be a parent helper at the residential trip _____ (your name).

I do not wish my child _____ in class _____ to take part in the residential trip.

Signed _____ (Parent/Guardian)

